

# **Ancillary Engineering Services Including Staff Augmentation**

CSI Engineering's (CSIE) Ancillary Engineering Services include full-time Staff Augmentation support in the DMV area. Serving local transportation/infrastructure and various agency support providers. As an SBE/MBE/DBE firm, CSIE is currently providing professionals on numerous large Staff Augmentation contracts. Our primary contracts have multiple professionals placed at Washington Area Metropolitan Transit Authority (WMATA) and the Maryland Aviation Administration (MAA).

CSIE utilizes the latest recruitment, intake, search, and screening processes. CSIE carefully matches our professionals with your requirements. CSIE distinguishes those high-quality professionals from those with average skill sets to ensure our professionals exceed your expectations. CSIE staff will provide the highest level of integrity and professionalism to each opportunity, client, and project.

Additionally, CSIE offers Mechanical, Electrical, and Plumbing (MEP) Engineering Design Services and Consulting Services for various project types including Mission Critical Facilities and Operations Centers.

CSIE is a small minority-owned business based in Prince George's County, Maryland.

### **UNDERSTANDING THE SCOPE OF WORK**

- Contract is to establish a contract to acquire Professionals as requested.
  - Potential for multiple Task Orders in the future.
    - Quick Task Order response.
  - Clearly identified Fully Loaded Rate information.
    - Overtime or No Overtime fulfillment.
- Once individuals are selected, interviewed, and on-boarded they meet all the required certifications and background checks.
  - Task Orders will not take effect until signed Delivery Orders are received.
    - Contract base terms from 1 to multiple years.
    - Work locations will be designated on each Task Order.

The CSIE recruitment process is combination of using our current staff and seeking specific professionals through various professional employment resources. Using both in-house employees and outside professionals allows us to find a variety of talented professionals. We evaluate each individuals skill sets to ensure our candidates meet or exceed all position requirements. In order to retain the best employees, CSIE encourages skill and technical growth while fostering a supportive environment.

Often the best way to eveuate a candidates skills is to present them with real world scenarios that they would encounter in their position and see how they perform. After placement we routinely interact with them to both identify any potential pitfalls and promote a supportive relationship. CSIE holds some contracts as a Prime while others are held as a Subcontractor which allows us to participate as an MBE/DBE/SBE provider as set forth by many government clients for our Prime contractors.

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# **CONTACTS**

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## **STAFFING POSITIONS**

Administrative Support Specialist **Project Administrators Project Coordinators** Schedulers Document Control Specialist Project Management Support **Computer Operators Contract Administration Specialists** Office Engineers **Database Specialist** MEP Design Engineers Graphic Design Specialists Inspectors Inventory Control Specialists Management Support Specialists Office Automation Specialists Storage & Backup Specialists **Technical Writers**